



A guide for working with me

| Part 1: Values and ethics | My values about it.... |
|---|--|
| For example: The principles that I think need to be applied to my work are.... | <ul style="list-style-type: none">▪ Excellence in everything and a can do attitude |
| The reason I work in this organisation doing this job is because I believe.... | <ul style="list-style-type: none">▪▪▪ |
| These are the things I value the most... about working with people | <ul style="list-style-type: none">▪▪▪ |
| These are the things I value the most about the content of our work... | <ul style="list-style-type: none">▪▪▪ |
| My goals for my role are: | <ul style="list-style-type: none">▪▪▪ |

This guide can be used freely as long as Madeleine Taylor is acknowledged as the author. Please feel free to adapt to suit.
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|---|---|
| Part 2: My learning preferences | How I process information... |
| For example: Random/sequential; Concrete/abstract; Visual/auditory/kinesthetic/spatial; Introvert/extrovert; Big picture/small details | |
| Part 3: My behaviour | This is how I will behave: |
| This is the way I behave when I am really stressed... | <ul style="list-style-type: none">▪▪▪ |
| When I am disappointed I will... | <ul style="list-style-type: none">▪▪ |
| I expect you to... when you want to give me feedback | <ul style="list-style-type: none">▪▪ |
| When I want to celebrate your successes I will | <ul style="list-style-type: none">▪▪▪ |

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| | |
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| When I am confused about what is happening I will..... | <ul style="list-style-type: none">▪▪▪ |
| When I am angry this is how I will behave.... | <ul style="list-style-type: none">▪▪▪ |
| When I am rushing I frequently.... | <ul style="list-style-type: none">▪▪▪ |
| When you need some time to talk to me I would prefer that you | <ul style="list-style-type: none">▪▪▪ |
| When you work with me I would like you to use this process when I make a mistake... | <ul style="list-style-type: none">▪ |

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